



Town of Johnstown

MEMORANDUM

TO: Honorable Mayor and Town Council Members

FROM: Matt LeCerf, Town Manager

DATE: September 21, 2020

CC: Town Staff
Local Media

SUBJECT: Town Manager's Report

Upcoming Town Council Work Sessions – If there are topics that the Council would like staff to schedule for discussion, please let me know. The following topics are recommended for Council discussion (all meetings will be held in the Town Council Chambers unless otherwise indicated):

- 09/28/2020 – Budget Work Session
 - 10/05/2020 – Regular Town Council Meeting
 - 10/19/2020 – Regular Town Council Meeting
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Administration, Finance, & Planning

- *Comprehensive Plan* – The Town has received over 1200 social media engagements and over 700 responses to quick polls and questionnaires. We are using the data gathered to begin drafting the plan document and initial maps. The Steering Committee has been actively engaged in providing input and direction.
- *Floodplain Mapping* – [Colorado Hazard Mapping Program](#), a state-funded study, has completed their mapping project that was spurred by the 2013 floods. The updated floodplain maps (FIRM – Flood Insurance Rate Maps) have been adopted by FEMA. Johnstown is working on an amendment to our ordinances to specifically reference these new map sheets, and maintain our active participation in the NFIP (National Flood Insurance Program).
- *Thompson River Ranch Permits* – As of August 31, Oakwood has applied for a total of 179 new home permits towards the “500” development agreement trigger for the community center and pool.

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- *2019 Audit* – The 2019 Audit has been submitted to the State Auditor’s Office for review.
- *Banner & Christmas Lights* – Staff is working on establishing banners and installation of Christmas Lights in the 2534/Johnstown Plaza are to create better awareness and a more welcoming atmosphere during the holiday season.
- *CARES Act Funding* – In Larimer County, the municipalities and county are cooperating on accelerating COVID-19 testing. To this extent the communities have committed from their proportionate share of CARES Act funding anywhere from approximately \$285,000 for additional testing to \$500 based on the availability of funds. Johnstown has suggested a commitment of \$15,000 from our allotment in the interest of being a good regional partner in Larimer County.
- *Micro Grant* – To date, the Town has issued 31 grants totaling over \$261,000 in award. The program is still open at this time and receiving applications
- *Water Court Change Case* – Comments are due back regarding the Town’s water court change case, specifically the engineering report at the end of the month. The timeline is still about 15-18 months out from when we could expect a final decision.

Public Works Department

Streets, Stormwater, & Parks

- *Streets* – Crew continue patching efforts on roadways throughout Town. Visibility signs were installed in Pioneer Ridge asking people to look twice before entering onto CR 17. New ‘Hill Blocks View’ signs were installed on WCR 50 in the no passing zones. Numerous street signs and school zone signs continue to be replaced.
- *Grading* – Grading on County Roads is ongoing. Staff is blading unpaved roads every week to keep up with gravel road wash boarding. The Frontage Road is now open and that has slowed traffic on LCR 3. Magnesium chloride will be applied to help with dust control on LCR 3 as well as areas of WCR 44 and WCR 46.
- *CR 50* – As mentioned previously, WCR 50 improvements will continue once again starting September 21. Closure of the roadway is advertised with the road only being closed for the week.
- *Parks* – Parish Park improvements are complete and residents are enjoying the updates. Disinfecting of our park playgrounds continues with staff disinfecting the equipment at least three days a week. Unfortunately, we continue to deal with irrigation vandalism in the Pioneer Ridge Park. We are replacing an average of 6 sprinkler heads per week due to vandalism.
- *Meters* – Our Meter DCU’s (Data Collection Units) have been upgraded. This will allow for better communication between meters and staff as well as more accurate readings.
- *Lead & Copper* – Testing has been completed for Lead and Copper and we are now awaiting results. Results must be submitted not later than 30 days after the samples are taken.
- *Fleet* – Four police cruisers were recently serviced.
- *New Sweeper* – Delays due to COVID-19 have postponed delivery of the new Street Sweeper. We are hoping to have the new sweeper delivered by November.

Water and Wastewater plants:

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- *Water Plant* – New chlorine lines have been installed for the DAF unit. A polymer pump was also repaired and the solenoid on #1 influent filter.
- *Town Lake* – Water is being taken from the ditch as levels in the Lone Tree reservoir are too low. We are now using a combination of ditch and Town Lake water. The ditch company is filling our lake with CBT water and they will be keeping the lake full. Flows have dropped but with warm weather returning, we could see an increase in production again.
- *Lone Tree* – A power surge took out the # 2 motor at the Lone Tree pump house. We have contacted vendor to repair. Water demand should not be affected as we are primarily using water from Town Lake. Lone Tree upgrade that was scheduled for this year should begin by November 1, 2020.
- *Low Point* – Aqua Engineering continues to design the plant expansion and we are hoping to have the final design completed by early spring.
- *CWWTP* – Staff has begun removing cattail plants around the ponds at the CWWTP. This is part of the cleanup efforts around the plant site. We have had some concerns due to movement of water in pond #2 after the new mixers were installed so a dye test was performed to test for possible short circuiting. This happens when water cannot move around the pond as designed. Staff has adjusted the new mixers to help with the movement of water.
- *CMAR Project* – Staff along with contractors IMEG and Connell and are near completion of the Phase 1 design of our capacity project. Design should be ready for approval in October with construction hopefully beginning in November following consideration by Council.

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